

## **Title I, Part A Schoolwide Program – Parents/Guardians Right to Know**

The Title 1, Part A schoolwide program offered at Hood Canal School makes it possible to expand our basic education program to provide supplemental educational services for students that need additional support to reach state defined learning and achievement targets.

Additionally, Title 1, Part A requires that school districts notify parents about five key requirements of a Title I, Part A program.

1. Professional qualifications of teachers and paraprofessionals who instruct
2. Notification if your child's teacher is not highly qualified
3. Individual report card that lets you know how your child is progressing
4. Notification that the school has entered *school improvement* because its students did not make *Adequate Yearly Progress*—meet the state standard in math or reading or both—for two school years in a row.
5. Title 1, Part A written complaint procedures.

### **Professional Qualifications of Teachers**

Since our school receives Title I, Part A funding, parents/guardians have the right to request and receive information about the qualifications of the educators who teach their children core subjects—reading, English language arts and mathematics.

At a minimum, the information you receive must explain the following components of an educator's qualifications.

1. Whether or not the teacher met state qualifications and certification requirements for the grade level and subject(s) he or she is teaching.
2. Whether or not the teacher has an emergency or conditional certificate by which state qualifications were waived.
3. What undergraduate and graduate degree(s) the teacher holds, including graduate certificates and additional degrees, and major(s) or area(s) of concentration.

### **Qualifications of Paraprofessionals Who Instruct**

In our school, all paraprofessionals who instruct must have the following special qualifications.

1. Completed at least two years of study at an institution of higher education, **or** obtain an associate's or higher degree, **or**
2. Meet a high standard of quality either through a) the ETS ParaPro Assessment, or b) a paraeducator apprenticeship program approved by Washington state.

### **Notification If Your Child's Teacher Is Not Highly Qualified**

Title I, Part A directs schools to send timely notice to parents and guardians IF their child has been assigned to, or taught for more than four consecutive weeks by—a teacher of a core academic subject—who is not highly qualified. This year, all teachers and paraprofessionals meet highly qualified status.

## **State Report Card**

The Office of Superintendent of Public Instruction—Washington’s education agency—publishes a State Report Card online, <http://reportcard.ospi.k12.wa.us/>. Use this website to find important information about our school and district, such as the results of state testing, enrollment numbers, facts and figures about the teachers in our school and much more.

## **Notification**

Federal law sets a standard for state, district and school accountability, and directs public schools that receive Title I, Part funds to reach 100% proficiency: *all students reach state academic standards in math and reading.*

Under ESEA, schools, whose students have taken the state assessments and have not met these standards—two years in a row—begin a process of *improvement* in the next school year. There are five Steps to school improvement. At each Step, schools and districts must make sure parents and guardians receive a detailed explanation of the causes and consequences of the school’s performance and how to get involved in their student’s education.

These notifications were mailed home to families on August 20, 2014 and included the following information:

- What it means to enter a program of school improvement
- Reason this school was identified for improvement
- How the school compares—academically—to other schools in the district and state
- What the school is doing to address the problem.
- What the school district or state is doing to help this school
- How you can get involved, and how you can help to address the academic issues that led to the need for school improvement
- Public School Choice—the option to transfer your student to another public school not in a Step of improvement
- Supplemental Educational Services—the option to access remedial instruction for your student

## **Complaint Procedures**

If you have a complaint regarding the Title I, Part A schoolwide program, please contact the Hood Canal School District Compliance Coordinator at 360.877.5463 x 202; or submit a letter to the Compliance Coordinator at Hood Canal School District, 111 North State Route 106, Shelton, WA. 98584.